CHEAT SHEET FOR SURVEY APPRAISAL
THIS FORM WILL CORRESPOND WITH THE FINAL HISTORICAL RESOURCES INVENTORY FORM

1. Record the historic name if you know it or the present owner

2. Street address, self explanatory

3. APN, parcel number from the assessor’s report

4. Year built, most likely from the assessor’s report. However, this is not reliable information since additions/improvements were sometimes used as the built date.

5. Photos, strait forward shot of the building and if there are some interesting architectural details, take those also. The great thing about digital is if it is crummy you can delete. If you cannot see the address in photo, take one of the addresses to help identify the house later. If you have time, write down the directional view of the photo. (west view of house, north view etc.)

6. Overall Condition, a quick, on the spot evaluation. Remember, just because there maybe weeds in the yard, the building may still be in good, original condition.

7. Present use, home use or is it adaptively used as a business.

8. Architectural Classification, this will be converted to a code on the final sheet. Sometimes it’s a toss-up between a bungalow and cottage but also remember Reno’s vernacular styles.

9. Exterior, roof, foundation materials are significant parts of a survey since you may start to notice a neighborhood trend, such as the use of brick or stone, use of wrought iron or even asbestos shingles. Yes, although perhaps added later, asbestos shingles can become a contributing trend in a neighborhood.

10. Contributing and non-contributing are terms used when nominating a property or district on the city, state or national register. Simply, is the building 50 years or older and does it have what it takes to make it eligible for a register. Is it a significant historical resource? With this survey, we are looking at the original condition and use of materials within the neighborhood context but does it also contribute historical, architecturally, is it associated with a significant Truckee Meadows individual or ethnic group, or does the building contribute to the overall development of the neighborhood or Reno. I went ahead and added this even though we may have to make these assumptions at the completion of the survey.

11. Remember to record the surveyor and date.
INDIVIDUAL STREET EVALUATION

Street
Name:_____________________________________

Photo Views:

Photo one: (circle) west east north south
Comments:_________________________________

Photo two: (circle) west east north south
Comments:_________________________________

Photo three: (circle) west east north south
Comments:_________________________________

Photo four: (circle) west east north south
Comments:_________________________________
Survey Building Appraisal

Remember to look for, location, design, materials, workmanship, feeling, and association

Historic or Common name: _______________________________________________________

Street Address: _______________________________________________________________

APN: __________________ Year Built ____________ Photo(s) #_______________________

Overall Condition (circle) Excellent  Good  Fair  Poor

Present Use (circle) Residential  Commercial  Religious  Educational  Governmental
Industrial  Other _____________________________________________________________

Description

Architectural Classification: (circle) Queen Anne  Cottage  Colonial/Classical  Bungalow
Craftsman  Ranch  Commercial  Religious  Other ______________________________________

Exterior/Siding Materials

(circle) Brick  Wood  (clapboard, board & batten, shiplap, shingle, underline those that apply)
Asbestos Shingles  Concrete Block  Stone  Simulated Stone  Brick/Stone Veneer  Other

__________________________

__________________________

__________________________

Roof Materials

(circle) Composition Shingle  Wood Shingles  Other _________________________________

Foundation

(circle) Brick  Concrete Block  Stone  Simulated Stone  Other _______________________

Contributing

Other Contributing Factors (landscaping, original windows, doors, out buildings, historic context)

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Non-Contributing

Alterations not consistent to the Building/Neighborhood/Exterior materials not consistent with
neighborhood (bad addition, vinyl windows)

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Notes:

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Survey Date: _______________ Surveyor: ____________________________